

Privacy policy



## Privacy Policy

# Mododuo Privacy Policy

This privacy policy applies only to this website. The website is operated by Mododuo Ltd. 'Mododuo'; 'we'; 'us'; and 'our'; means Mododuo Ltd which is registered in England and Wales under company number 11029112 with a registered address of 20-22 Wenlock Road, London, N1 7GU.

**Mododuo endeavours to ensure that the information that you submit to us remains private, and that it is used only for the purposes described below. We aim to provide a safe and secure experience for all of our users. We make every effort to comply with our obligations under the 1998 Data Protection Act. Additionally, we understand the importance of maintaining the confidentiality of your details and other information stored about you while using the site.**

## Account and profile information

When you register to Mododuo, your details, including documents, can be made available for searching and viewing over the Internet by any direct company, employment consultant or other person or organisation where you register for a job that matches your profile. This can only be done when you have registered interest in an job or when you appear in a specific search. Mododuo attempts to verify the identity and the nature of the business of such organisations however does not make any warranties as to their authenticity.

## Your personal information

When you create a profile and register your details with us, we will collect personal information from you, such as your name, contact details, and other details. Once you register with Mododuo and accept our Terms & Conditions, you are not anonymous to us. We may use information that you provide to alert you to our own products and services. We may contact you regarding site changes or changes to the Mododuo products or services that you use.

## Disclosure of personal information

When you register, we store some information about you in your account, but it is protected by your password and may only be accessed by you or your current employer via a company account. It does not form part of our candidate database and cannot be searched or accessed by Mododuo customers. You can suspend, render invisible or delete your account at any time. Your skills profile, unless you choose the option to 'hide', will be accessible to any Mododuo customer through advanced search. If you choose to hide your profile, all clients of Mododuo will be unable to view or access it.

If you choose to create a profile and upload a CV to our database, we rely on you to ensure that your details are kept up to date. You should update your profile at least every six months, particularly if your contact details have changed.

Please note that Mododuo reserves the right to remove from our database, profiles which include any content that we consider to be illegal or offensive.

We do not disclose information about your individual visits to the Mododuo site, or personal information that you provide, such as your name and personal contact details unless you have given us your permission or we believe that the law requires it.

N.B. that by registering with Mododuo you are granting us permission to disclose this information unless you choose the option to become 'inactive' or 'invisible'.

We may record and share aggregated information with our clients. Additionally, if you input your information on a co-branded registration page or job application page, eg a Mododuo client-company registration page then the information that you give becomes the property of both Mododuo and the client. Mododuo is not responsible for the information that the client receives.

Mododuo will also use the aggregate data to identify employment trends across different industries, such as popular technologies. This information will not be capable of being linked to any personally identifying information about users.

Please be aware that some of our customers may be located in countries outside the European Economic Area.

**PLEASE NOTE:** Your current employer may be a customer of Mododuo, or a client of one of our customers. Mododuo cannot restrict the customers who access profiles on our database and cannot be held responsible for any eventuality.

## Information collection and use

Like many websites, we routinely capture your IP address information to determine your location. This helps us work out whether you are visiting the site from within the UK, EU or rest of the world, and means we can show you content that's specific to your location and ask the right questions about your eligibility to work in the UK or EU should you wish to register for a job on Mododuo. Mododuo automatically receives and records information on our web server logs from your browser including your IP address. Mododuo records IP addresses for anonymous statistical purposes, administration of our website and servers, and to improve our services.

An IP address, or 'internet protocol address', is a unique identifying number given to every device connected to the internet. Like a car license plate, an IP address is a special serial number used for identification.

Information may be gathered from your registration form and your use of our website through "cookies". The information gathered may be used by Mododuo internally, for purposes relating to your use of the website and for marketing activities, and may be passed to carefully selected third parties to use for marketing activities. If you do not wish to receive marketing material from Mododuo or from carefully selected third parties you should tick the appropriate box on the submission form. If you subsequently decide you no longer wish to receive marketing/information from Mododuo or no longer wish us to make your information to third parties you should notify us using the Contact page of our website, amend your visibility or delete your profile details.

Mododuo may set and access cookies on your computer. You can choose whether or not to accept cookies, however, if you do not accept Mododuo cookies, some of our services may not be available to you. This policy does not apply to companies that Mododuo does not own or control, or to people that Mododuo does not employ.

## Statistical information

Mododuo gathers general information about users, for example, what services users access the most and which pages of the Mododuo site are most frequently visited, the number of profiles on the database, or the number of visitors to the site and for other lawful purposes. Such data is used in the aggregate to help us to understand how the Mododuo site is used. We gather this information so that we can continue to improve and develop our services to benefit our users. We may make this aggregated information available to users of the Mododuo site, to our clients, advertisers, suppliers and other reputable third parties. These statistics are anonymous and contain no personal information and cannot be used to gather such information.

## Security

The site is protected against unauthorised access using the latest security devices and 'firewalls'.

## Other ways of ensuring your privacy:

You may amend your personal details at any time. These options are available when you login to our website.

You may make your profile 'invisible' from all clients of Mododuo meaning that your details and profile will not appear in any searches and you will not receive notifications. You are still able to search jobs.

You may unsubscribe from any promotional information that we may send to you by in any of the following ways:

- Using the unsubscribe function at the bottom of the email
- Amending your account details by logging in to our website
- Contacting us on the Contact page of our website.

Any further queries should be directed through our contact form

You can remove any of the information that Mododuo stores about you, at any time, by logging in to your Mododuo account and amend those details or choosing to delete the account.